

BY-LAWS

OF THE

RECREATION ADVISORY BOARD

OF THE

CITY OF CAMDEN

Adopted _____

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ARTICLE I

AUTHORITY

These by-laws are adopted under the authority of the Tennessee code Annotated, and amendments thereto as set forth in Section 11-24-103, 11-24-104. “The board shall adopt rules for the transactions, findings and determinations, which record shall be a public record. “and Section for Municipal Boards Designated Recreation Advisory Board.

OBJECTIVES

The objectives and purposes of the Camden Municipal-Parks Advisory Board shall be as set forth in Section 11-24-101 through 11-24-109, and 39-17-1311 of the Tennessee Code Annotated and amendments and supplements thereto, and those powers and duties delegated to the Municipal Recreation Advisory Board by the chief legislative body in accordance with the above mentioned enabling law.

PURPOSE

The authority to fund, create, operate and maintain parks and recreation facilities and to conduct recreation programs, shall be retained by the governing body; however, pursuant to T.C.A. 11-24-103 (b)1), there shall be and is hereby created an advisory body for the purpose of providing the governing body of the City of Camden, Tennessee (the “city council”), advice and guidance, and to provide a conduit for input from the general population as to the effective creation, operation and maintenance of parks and recreation facilities and/or recreation programs for said city. This body shall be named and known as the “Recreation Advisory Board” of the City of Camden. (Ord. @GWO-36, April 1997)

ARTICLE II

Section 1. The Camden Municipal-Parks Advisory Board shall have five (5) members appointed by the mayor for staggered terms of five (5) years. At the time of the original five (5) appointments, to initiate the staggered terms, one member will be appointed for one (1) year, one for two (2) years, one for three (3) years, one for four (4) years, and one for five (5) years.

- (1) The membership of the board shall be representative of all sections of the community, but one (1) member shall be selected from the Benton County School System.
- (2) The serving mayor, park commissioner, and superintendent of parks shall serve as member ex-officio during their respective terms of office. (Ord. #GWO-36, April 1997)

Any vacancy shall be filled for the unexpired term of the membership through the appointment by the Mayor who shall also have the authority to remove any appointed member at the Mayor's will and pleasure.

ARTICLE III

OFFICERS AND THEIR DUTIES

Section 2. At the first meeting of the board subsequent to its creation, the members shall elect from the membership a chairperson, vice-chairperson and secretary to serve their respective terms of appointment. (Ord. #GWO-36, April 1997)

- i. The chairperson shall preside at all meetings and hearings of the Recreation Advisory Board and have the duties normally conferred by parliamentary usage on such officers.
- ii. The vice chairperson shall be one of the appointive members of the Recreation Advisory Board and shall act as chairperson in his or her absence.
- iii. The Secretary shall be one of the appointive members of the Recreation Advisory Board and shall act in absence of chairperson or vice-chairperson.
- iv. The Secretary shall be responsible for the minutes and records of the Recreation Advisory Board and duties as are normally carried out by a Secretary.

FUNCTION

Section 3. The affairs of the board shall be conducted in manner determined by the city council. The board shall not be responsible for the supervision of staff, hiring or dismissal of staff, the expenditure of public funds or the promulgation or enforcement of rules and regulations governing parks and recreation facilities or programs; however, the board may advise the city council on any of these matters and act on behalf of said council, on a case by case basis, if so authorized by the governing body. (Ord. #GWO-36, April 1997)

ADMINISTRATION

Section 4. The board shall set its own by-laws and meeting schedule in accordance with the open meeting laws of the state. Official minutes shall be recorded for each meeting, a copy of which shall be furnished to the city council at their next subsequent meeting. The department of finance and administration shall provide the board such administrative support as it may need, within the limits of its capabilities. (Ord. #GWO-36, April 1997)

COMPENSATION AND FUNDING

Section 5. All members of the board shall serve without pay, however, with prior approval of the mayor and funding by the city council, members may be reimbursed for actual expenses involved in the discharge of their official duties on behalf of the city pursuant with the city's comprehensive travel regulations. Incidental funding for operations of the board may be provided by the city council in the city's normal budgeting processes. (Ord. #GWO-36, April 1997)